

Modular Stocks & Shares ISA

Charges Schedule

(Applies to Modular Stocks & Shares ISAs applied for **before** 16 October 2014)

**CLOSED
TO NEW
BUSINESS**

**CHARGES
APPLICABLE
FROM 31 MAY 2017**

IMPORTANT NOTE

If you opened a Modular Stocks & Shares ISA before 16 October 2014, you may wish to transfer it to our new Modular ISA product which operates on the same terms but which permits investments in cash in addition to stocks and shares.

Please contact your financial adviser or the Service Executive Team at James Hay Partnership for further information.

This document sets out James Hay Partnership's charges for setting up and administering a Modular Stocks & Shares ISA. It also provides you with a guide to all day-to-day transaction costs applied by James Hay Partnership, and answers some frequently asked questions about our charges.

There is a glossary and explanation of terms on page 7 to help you understand the terminology used. This is a legally binding document between you and James Hay Partnership, and Section 1 of this Charges Schedule forms part of your Modular Stocks & Shares ISA Terms and Conditions. You should read this document carefully. If you do not understand any point, please contact your Financial Adviser. You should also read:

Key Features of the Modular ISA

Modular ISA Permitted Investments List

Modular Stocks & Shares ISA Terms and Conditions

The Modular ISA Application Form applicable to your ISA

Modular iPlan Technical Guide

We will charge you VAT in addition to our charges where VAT is applicable.

If you use the services of a third party, such as a Stockbroker, additional charges may apply to your Modular Stocks & Shares ISA and VAT may be payable on services provided by these third parties. For details of third party charges please refer to Section 3.

Section 1

CHARGES

Initial charges

Type of charge	When is the charge taken?	Amount
Set up charge (via online application process)	N/A	Nil
Set up charge (for applications made using the Application Form received at James Hay Partnership in paper format)	On receipt of new money	£30 plus VAT

Core annual charges

Type of charge	When is the charge taken?	Amount
Annual administration charge	N/A	Nil

Module annual charges

Type of charge	When is the charge taken?	Amount
Whole of Market module	Annually in advance	£100 plus VAT

Subscriptions

Type of charge	When is the charge taken?	Amount
Single or regular cash subscriptions	N/A	Nil

Transfers in

Type of charge	When is the charge taken?	Amount
Cash transfer in	N/A	Nil
In-specie transfer in (per transfer)	On completion of the transfer	£50 (max £200 p.a.) plus VAT

Investments

Type of charge	When is the charge taken?	Amount
Setting up a Panel Stockbroker Account ¹	N/A	Nil
Setting up a model portfolio on the Managed Portfolio Panel	N/A	Nil
Annual platform charge ² First £300,000 On next £300,000 On next £400,000 On next £500,000 Over £1,500,000	Monthly in arrears Monthly in arrears Monthly in arrears Monthly in arrears Monthly in arrears	0.25% 0.20% 0.15% 0.05% 0.01%
Investment Centre transactions - buy, sell or switch	On completion of the transaction	Online: Nil Paper: £20 (Per instruction)

¹ The Panel Stockbroker is Selftrade.

² The charge is calculated on or around the first day of each month and is based on a percentage of the combined value of Cash Panel deposits, cash held in your SIPP Bank Account (as well as any bank account held in relation to a property) and your Modular ISA Bank Account (and if applicable your Modular GIA Bank Account), and Investment Centre holdings (including Managed Portfolio Panel) across all products held in the Modular iPlan.

Whole of Market module

Type of charge	When is the charge taken?	Amount
External investments - buy, sell or switch (including setting up a regular disinvestment)	On completion of the transaction	Online: £20 plus VAT Paper: £50 plus VAT (Per investment provider)

Other administration charges

Type of charge	When is the charge taken?	Amount
Ad-hoc paper valuation	On issue	£50

Withdrawals

Type of charge	When is the charge taken?	Amount
Regular or ad-hoc withdrawal payments	N/A	Nil
Death benefits	We will not normally charge for processing death benefits, however, in exceptional circumstances we may charge on a time/cost basis. Please see the 'Additional work' section on page 4.	

Transfers out and closure

Type of charge	When is the charge taken?	Amount
Arranging transfer out	On completion of the transaction	£50 plus VAT
Administration charge (on any cash payments received after your Modular Stocks & Shares ISA is closed (for example, dividends)) ³	On completion of the transaction	Equal to the value of the cash received up to a maximum of £50 per payment received

³ Any balance will be forwarded to you on completion of the transaction.

OTHER IMPORTANT CHARGES

Additional work

The above charges indicate the standard investments and work involved in administering your Modular Stocks & Shares ISA. However, if we need to perform additional administration over and above that which is deemed reasonable, we will charge an hourly rate of £150 plus VAT per hour minimum, relevant to staff seniority and expertise.

Regulatory/industry levies

In the event of a levy being imposed on us under the Financial Services Compensation Scheme or any other levy or taxation being imposed on us or your Modular Stocks & Shares ISA affecting our business, we may recover from your Modular Stocks & Shares ISA an amount equal to the proportion of

such levy or taxation. In the event that we do this, we will give you 30 days' notice of the amount that is due from your Modular Stocks & Shares ISA.

Annual charge increases

With effect from 6 April 2018, annual charges will increase from 6 April each year in line with the rise in the Average Weekly Earnings (AWE) Index (or any equivalent index in the event that the AWE index ceases to exist) without giving prior notice to you. We will give you 30 days' notice if we amend or increase any annual charges by an amount exceeding the percentage increase in Average Weekly Earnings, or if we amend or increase any other charge.

Section 2

EXAMPLES

Below are examples of the typical charges we would take from the Modular Stocks & Shares ISA in different scenarios:

Example scenario 1

Getting started

A Financial Adviser recommends a Modular Stocks & Shares ISA for a client. The client has £20,000 to invest.

The Financial Adviser's Service Executive Team at James Hay Partnership will set up the Modular Stocks & Shares ISA.

The Financial Adviser will implement the investment strategy he has agreed with the client, which is investing in a selection of Investment Centre funds.

What would the costs be for this?

Getting started

Set up charge (via online application process)	Nil
TOTAL	Nil

Ongoing charges

Annual administration charge	Nil
Annual platform charge (based on holdings valued at £20,000)	£50
TOTAL (per annum)	£50

Example scenario 2

Taking regular withdrawals

The client decides to make regular withdrawals from his Modular Stocks & Shares ISA.

The Financial Adviser sets up a regular disinvestment to fund the regular withdrawals.

What would the costs be for this?

Taking regular withdrawals

Regular withdrawals	Nil
Disinvestment dealing charges from Investment Centre funds	Nil
TOTAL (per annum)	Nil

Section 3

FREQUENTLY ASKED QUESTIONS

Investment related charges

1. What is the annual platform charge?

The annual platform charge is based on a percentage of the combined value of the Investment Centre funds you hold (including where funds are held via a model portfolio on the Managed Portfolio Panel), Cash Panel deposits and the cash held in your SIPP Bank Account (as well as any bank account held in relation to a property) and your Modular ISA Bank Account (and if applicable your Modular GIA Bank Account), across all products held in the Modular iPlan. The charge is deducted proportionately from the SIPP Bank Account and Modular ISA Bank Account, and if applicable, the Modular GIA Bank Account, on a monthly basis.

2. Do your charges include Investment Centre Fund Managers' charges?

No. If you invest in our ISA fund ranges within the Investment Centre (including where funds are held in a model portfolio on the Managed Portfolio Panel), charges will be applied by the Investment Centre Fund Managers. Please refer to the ISA Funds Lists at www.jameshay.co.uk for further details.

Some Investment Centre Fund Managers rebate back to us a proportion of the charge they take from you. Any such rebates will be used to purchase additional units/shares or in certain circumstances as permitted by regulation, may be allocated in cash to your ISA Bank Account.

3. Do your charges include the Investment Managers' charges for investments held via the Managed Portfolio Panel?

No. If you choose to invest via the Managed Portfolio Panel, the Investment Manager will apply charges based on the value of the funds held in the individual portfolio. The charges will vary depending on the Investment Manager and the model portfolio in which you choose to invest.

The level of the charges of a model portfolio on the Managed Portfolio Panel and the reasonableness of them is a matter for you to determine with your Financial Adviser.

4. Do your charges include the Stockbroker's charges?

No. If you choose to use the services of a Stockbroker, they will apply charges for trading in stocks, shares and other investments. Please refer to the Stockbroker's charges schedule for further details. Charges will either be settled from any cash held by the Stockbroker, or cash held in your ISA Bank Account.

The level and reasonableness of Stockbroker charges is a matter for you to determine with your Financial Adviser.

5. How do you charge for the Whole of Market module on the Modular Stocks & Shares ISA?

The first year's module annual charge will be based on the type of investments you have selected in the Application Form. The module annual charge thereafter will be based on the type of investments held shortly before the anniversary of your Modular Stocks & Shares ISA each year.

General

6. How do your charges get paid?

We automatically deduct charges from your ISA Bank Accounts, unless there is insufficient cash available. We do not send you invoices when charges become due. It is your responsibility to ensure that there is sufficient cash available in

your ISA Bank Account to cover adviser and product charges. If any charge is due and there is insufficient cash available, at our discretion, we will sell investments within your Modular Stocks & Shares ISA to pay charges without further notice to you.

You can choose to pay our charges personally, rather than having them deducted from your ISA Bank Accounts. We will decide the terms and methods of payment of any charges to be paid in this way. If you do not pay the charges due, you or your estate will be personally liable for the payment of the charges due.

We reserve the right to charge interest on late payment at 8% over base rate as determined by the Bank of England.

7. What rate of interest is paid on my ISA Bank Account and do you retain an element of this?

Your ISA Bank Account is provided for the receipt and payment of money for your Modular Stocks & Shares ISA (for example, receiving your contributions into your Modular Stocks & Shares ISA, withdrawals from your Modular Stocks & Shares ISA and the purchase or sale of investments held within your Modular Stocks & Shares ISA). The account is designed for holding cash for short periods of time while your investments are being made, or withdrawals being arranged, rather than for holding cash over the long term.

The rate of interest we pay will change from time to time. The current interest rate you are receiving can be found on our website at www.jameshay.co.uk.

Banks pay us extra interest because of the total amount of money we hold with them. We will retain this extra interest as it helps us to keep down the other charges on your Modular Stocks & Shares ISA.

8. What annual administration charge will I pay?

We do not take an annual administration charge for administering your Modular Stocks & Shares ISA. If you use the Whole of Market module in the Modular Stocks & Shares ISA, the charge is £100 plus VAT.

Any Qualifying Investments in your Modular Stocks & Shares ISA will be taken into consideration when applying the annual administration charge to your Modular iSIPP. Please see the Modular iSIPP Charges Schedule for further details.

Glossary and explanation of terms

In-specie	The transfer of an asset other than cash from another investment provider to your Modular Stocks & Shares ISA e.g. shares or holdings in investment funds.
Managed Portfolio Panel	A panel of Investment Managers who create defined collections of funds to achieve a predetermined investment strategy and reflect a certain risk profile. Portfolios with varying risk profiles are available, all of which are made up of funds in our Investment Centre fund range.
Qualifying Investments	Any combination of cash held in your SIPP Bank Account (as well as any bank account held in relation to a property), ISA Bank Accounts (and if applicable, your Modular GIA Bank Account), model portfolios held via the Managed Portfolio Panel balances on cash deposit accounts with one or more of the providers on the Cash Panel and investments held within the Investment Centre.

If you have any questions regarding the content of this document or if you require any of the documents shown on page 1, please visit www.jameshay.co.uk or call us on 03455 212 414.

We are able to provide literature in alternative formats. For a Braille, large print or audio version of this document call us on 03455 212 414 (or via the Typetalk service on 18001 03455 212 414).

James Hay Partnership is the trading name of James Hay Insurance Company Limited (JHIC) (registered in Jersey number 77318); IPS Pensions Limited (IPS) (registered in England number 2601833); James Hay Administration Company Limited (JHAC) (registered in England number 4068398); James Hay Pension Trustees Limited (JHPT) (registered in England number 1435887); James Hay Wrap Managers Limited (JHWM) (registered in England number 4773695); James Hay Wrap Nominee Company Limited (JHWNC) (registered in England number 7259308); PAL Trustees Limited (PAL) (registered in England number 1666419); Santhouse Pensioner Trustee Company Limited (SPTCL) (registered in England number 1670940); Sarum Trustees Limited (SarumTL) (registered in England number 1003681); Sealgrove Trustees Limited (STL) (registered in England number 1444964); The IPS Partnership Plc (IPS Plc) (registered in England number 1458445); Union Pension Trustees Limited (UPT) (registered in England number 2634371) and Union Pensions Trustees (London) Limited (UPTL) (registered in England number 1739546). JHIC has its registered office at 3rd Floor, 37 Esplanade, St Helier, Jersey, JE2 3QA. IPS, JHAC, JHPT, JHWM, JHWNC, SPTCL, SarumTL and IPS Plc have their registered office at Trinity House, Buckingham Business Park, Anderson Road, Swavesey, Cambs CB24 4UQ. PAL, STL, UPT and UPTL have their registered office at Dunn's House, St Paul's Road, Salisbury, SP2 7BF. JHIC is regulated by the Jersey Financial Services Commission and JHAC, JHWM, IPS and IPS Plc are authorised and regulated by the Financial Conduct Authority. The provision of Small Self Administered Schemes (SSAS) and trustee and/or administration services for SSAS are not regulated by the FCA. Therefore, IPS and IPS Plc are not regulated by the FCA in relation to these schemes or services.(01/14)